

AUTHORITY TO DRIVE AIRSIDE (ADA) PRACTICAL TRAINING LOGBOOK

Name:	
ADA Category Applying For:	
ASIC Number and Expiry:	
Company:	

Authority To Drive Airside (ADA) certification is valid for two (2) years from date of training. Refresher training is to be completed every 2 years via the Online Induction and Assessment process.

Date	Start Time	Finish Time	Number of hours	Cat 1 & 2 (Aprons & perimeter roads)	Cat 3 (Taxiways)	Cat 4 (Runways)	Trainers Name & Position	ASIC Number	ADA Number	Signature

Minimum training period:
 Category 1 or 2 - 4 hours driving, of which at least one hour to be conducted by night.
 Category 3 or 4 - 8 hours driving, of which at least 2 hours to be conducted by night.

During the practical training process the Supervising Driver will conduct training on the below rules and conditions:

**Ref – Refer to sections in the Airside Drivers Guide*

**Competent - Supervisor to sign off when the trainee has demonstrated an understanding of each component.*

Airside Driving Permits & Vehicles	Ref	C
Ensure has a valid ASIC or valid VIC if accompanied by and ASIC holder	2.0	
Ensure correct PPE is worn (Hi-Viz, ear protection, safety shoes)	2.0	
Check the vehicle has a valid Authority to Use Airside (AUA) label	5.3	
Ensure the vehicle is serviceable, has an operating rotating beacon and appropriate signage, is not leaking oil/fuel or any other visible damage	5.3	

General Safety Rules and Category 1 & 2	Ref	C
Aware of all general safety rules airside	5.1	
Understands the importance of complying with the airside speed limits	5.2	
Correct procedures when vehicle becomes immobilised	5.3	
Fully understands Movement Area safety rules	5.4	
Aware of the importance relating to safety around aircraft	5.5	
Ensures correct safety distances when operating around aircraft	5.6	
Knows the allocated vehicle/GSE parking areas and restrictions in place	5.7	
Supervision of unauthorised drivers and vehicles	5.8	
Thunderstorm Warning System and procedures	6.0	
Actions to take in event of a fuel/oil spill	7.0	
Understands correct Push-Back procedures if pushing aircraft back from the RPT Apron	8.0	
Familiar with markers, markings and signs (visual aids) and there meaning	9.0	
Actions to be taken in the event of an accident, incident and emergency	15.0	

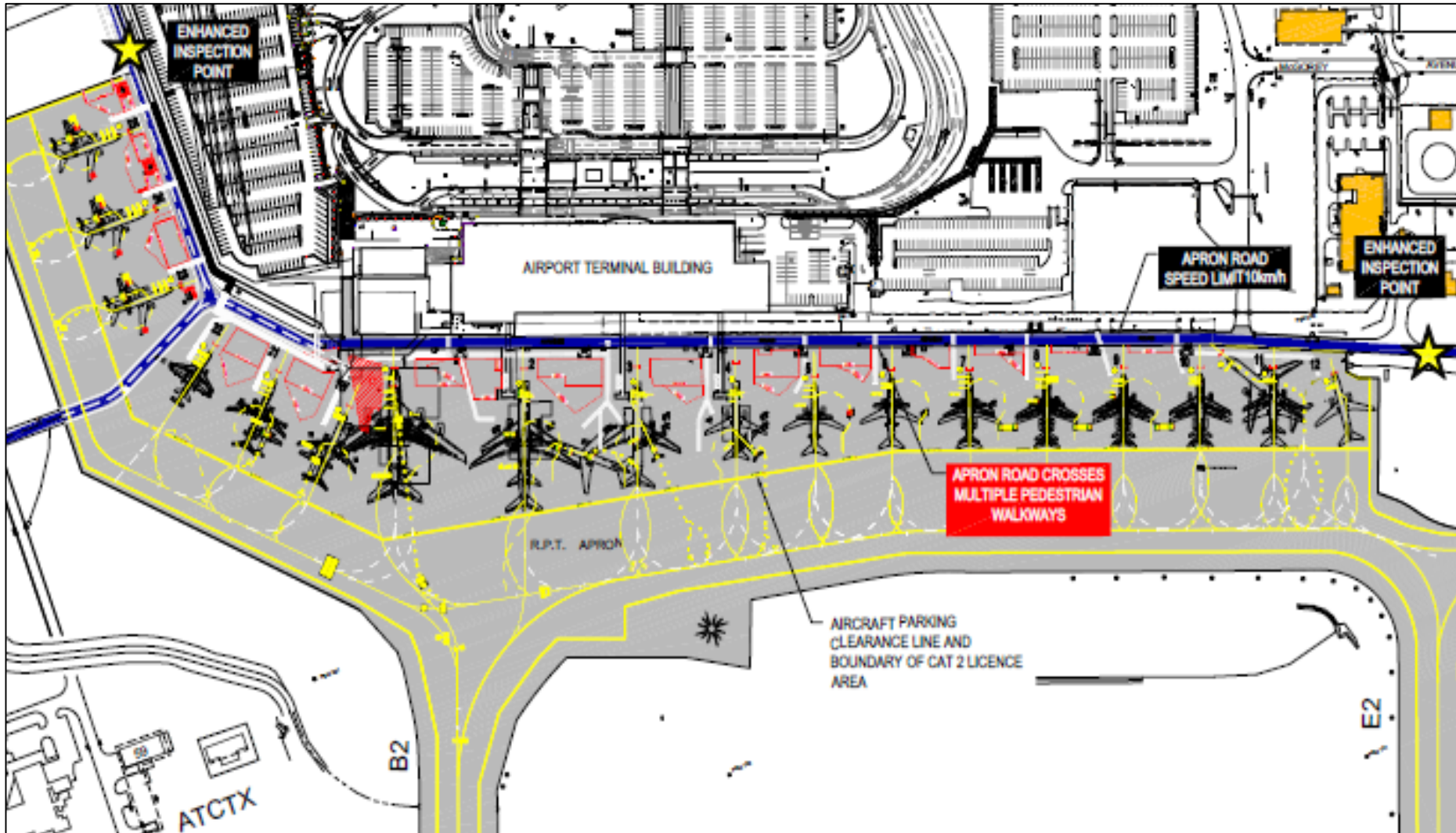
Additional for Category 3 & 4	Ref	C
Vehicle operations and safety rules within the Manoeuvring Area	10.0	
Understands procedures during declared 'Low Visibility Conditions'	11.0	
Aware of aircraft towing procedures	12.0	
Competent radiotelephone operator, including transmission techniques, phonetic alphabet and numerals, signal strength, commonly used phrases and transmitting.	13.0	
Aware of procedures during radio failure and light signals if ATC experience a radio failure.	13.0	
Has read the manoeuvring area operating tips	14.0	

I (Supervisor's name) acknowledge that..... (Candidate's name) on this date is competent in his/her duties that pertain to Driving Airside, and that he/she has completed practical training in accordance with DIA requirements. I can confirm the trainee has read and understood the Airside Drivers Guide and is ready to complete the online induction and assessment.

Signed (Supervisor)

<u>DIA OFFICE USE ONLY</u>	
Access Granted	
Approved By:	
Date:	

RPT Apron Layout



DIA Aerodrome Map

