

Excavation Permit – FORM P001

NTA Project Number	
Permit Number	

Safety is paramount at NT Airports (NTA) and this permit application has been designed to ensure that all safety aspects of the excavation work have been considered and actioned. In addition this permit application serves to minimise damage to buried infrastructure & services.

All contractors, tenants or NTA staff are required to be in possession of a permit before commencing any excavation activity. This application is required for all excavation and trenching, including holes for posts and signs.

PART 1 – APPLICATION DETAILS

Applicant Name: _____ Phone No: _____

Business Name: _____

ABN No: _____

Public Liability Insurance details:
(minimum \$10 million) _____

Policy No. _____

Policy holder: _____

Insurer: _____

Expiry Date: _____

Copy attached: Yes No

PART 2 – LOCATION /DESCRIPTION

Description of works: _____

Dates and time of work: Start Date _____ Completion Date _____
Hours of work _____

Address of works: _____

* Plan supplied: Yes No

PART 3 – DOCUMENTATION:

Step	Required? Y/N	OK Initials	Documentation provided	Required? Y/N	OK Initials
Were underground Services located?			Safe Work Method Statement (SWMS)?		
If so, how? _____ _____			Work Site plan marked up & submitted? *		
What services located? _____ _____			Permit to Commence Work (PERCOW)?		
Was site inspection completed?			Insurance information provided?		
Did NTA supply:			Was a Construction Environmental Management Plan (CEMP) provided?		
• An existing services plan?					
• A Video or photos of site supplied?					
Does the site need to be re-filled once wet season rain begins?					

*A Plan must be submitted showing the location of each proposed excavation and the dimensions showing the length, width and depth thereof, including the surface area of proposed opening in paving, sidewalk and other structures

PART 4 – APPROVAL:

Permit Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	By:	Position:	Signature:	Date:	Phone:
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NTA Special Conditions:

PART 5 – CONTRACTOR AGREEMENT:

I agree to comply with NTA Special Conditions (listed above) and specifically agree to repair and rehabilitate the site to its original condition or pay costs associated with any repair work. In addition, I agree to comply with all work health and safety requirements as outlined in our SWMS.

_____, _____, _____
Applicant Name Signature Date

PART 6 - WORKS COMPLETED:

Works Completed: Yes / No Comments: _____ _____	Permit holder Signature _____ Date: _____	Permit Authority Signature _____ Date: _____
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Final sign off will only be granted once any irrigation systems and hard or soft landscaping have been restored to the satisfaction of NTA, and once site has been re-filled and re-compacted as required.